Anna Benari

Cambridge

**Willing to Relocate**

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**Profile**

A confident, highly organised person, with significant experience in customer service, design and coordinating workdays. My interpersonal and time management skills are well developed. I am a valuable team player with excellent communication skills and ‘Can-Do’ attitude. I am easily adapted; a keen learner would like to capitalise on these transferable skills and apply them to a new role. I have a strong desire for learning and expanding my knowledge, and I am always happy to take on new challenges and tasks.

**Key skills**

* Problem solving and decision making
* Team management
* Strong internal and external customer facing skills
* Persistence and determination
* Excellent communicator and outstanding telephone manner
* Critical approach to research and data collection
* Fully literate in all Microsoft Office and Adobe packages

**Career Summary**

**Graphic Designer (Internship) | February 2022 – September 2022**

Vibrant colour – Cambridge, UK

* Created standardized templates for over 500 products for clients to easily view the merchandise.  
   Delivered great customer service with a positive attitude in a high-pressure and busy environment.
* Communicated effectively with other members of the team to ensure everyone was working efficiently.
* Created eye-catching content for use on social media channels including Facebook and Instagram.
* Working collaboratively in a team that the design concepts meet the companies’ standards.
* In this role I used specialist software such as Adobe InDesign, Adobe Illustrator, and Adobe Photoshop.

**Assistant Site Manager (Internship) | July 2021- September 2021**

Bouygues – Brighton, UK

* Personally responsible for the quality control check of over 400 flats to hand over for the clients.
* Managed the activity for over a dozen subcontractors to ensure on-time delivery of projects to agreed standards.
* Co-ordinated with the project manager to ensure all tasks were completed on schedule.
* Built effective relationships with a range of stakeholders to keep the common goal in focus.

**Bar and Waitress staff | November 2020 – March 2021**

Station Tavern- Cambridge, UK

* Delivered great customer service with a positive attitude in a high-pressure and busy environment.
* Communicated effectively with other members of the team to ensure everyone was working efficiently.

**Cashier and Boathand | April 2019- September 2020**

Scudamores – Cambridge, UK

* Co-oriented the work for other members of staff to ensure efficient customer service delivery while considering staff welfare.
* Responsible for delivering excellent customer service.
* Selling and processing a large range of products and managing payment processing

**Barista | April 2019 – August 2019**

Indigo café- Cambridge, UK

* Take customer orders and process payments.
* Keep food areas clean.
* Monitor stock levels, ensure nothing runs out.

**Travel | May 2017- February 2019**

**Sales Assistant | June 2015-April 2017**

Accesorize- Cambridge, UK

My role was to provide an exceptional shopping experience for our customers and maintain the company's reputation.

* Liaising with customers, making recommendations and encouraging sales. Knowledge of retail and fashion sector.
* Maintaining a high level of customer service, assisting with transactions and refunds.
* Processing payments, cashing tills and stock taking.

**Education and qualifications**

Skills Network

* Marketing and Communications 2022 - 2023

Code First Girls (Web Development) 2022- 2022

Blue Sky Graphics (Graphic Design) 2021- 2022

Brighton University 2020-2021 | Civil engineering foundation year: 1st (82%)

Long Road Sixth Form College 2015-2017

* Double Business Diploma: Double Distinction Star
* Photography Diploma: Distinction

Sawston Village College 2013-2015

* GCSE’s: 7 including Maths (B), English (B)